

Cathy Stone

Director of Nursing

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To whom it may concern,

Following recent feedback, I am writing to advise care homes and domiciliary care providers (Community partners) in the locality how to report concerns or issues you may have relating to discharges of our patients into your care from the Queen Alexandra Hospital, Cosham.

Community partners can raise any incident relating to discharge that they would like us to investigate further by emailing our Incident Mail box (pho-tr.PHT-AdverseIncidents@nhs.net)

Our mail box is reviewed daily and the incidents will be sent to the relevant wards or departments to investigate. They are given two weeks to provide the report which is then checked to ensure the response is appropriate and then returned to the originator.

We ask that any incidents citing a poor discharge includes a brief summary of the circumstances of the discharge and the specific concern so that the Hospital can then follow its internal process. It is important that community providers report any concerns as soon as possible following discharge to ensure that there is a swift investigation.

If partners are concerned as to the severity of the incident please could Cathy Stone, Director of Nursing, be copied into the email at cathy.stone@porthosp.nhs.uk.

I would like to thank you in advance for your on-going support to the Hospital.



Cathy Stone
Director of Nursing